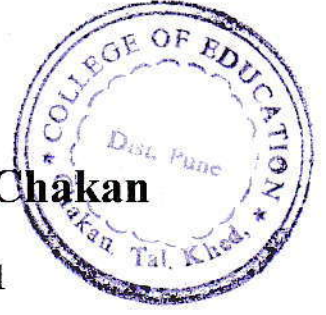


Navsahyadri Charitable Trust

College of Education (B.Ed. & M.Ed.), Chakan

Internal Quality Assurance Cell Meeting-1 Academic Year 2019-20



NOTICE

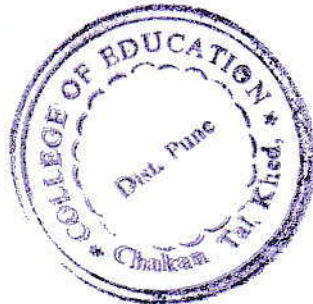
Date : 01/07/2019

All the members of the IQAC Committee of the college are hereby informed that the meeting of the with the faculty is scheduled on 07/07/2019 IQAC Meeting at 11.00 a.m.in the NAAC Room of the college. The following agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date and given time and venue.

AGENDA

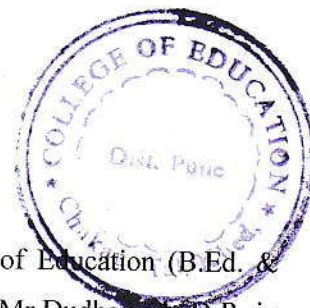
- 1) To Approve and Confirmation of the minutes of the Previous IQAC meeting.
- 2) To discuss about the academic & semester Plan of B.Ed. & M.Ed.
- 3) To discuss on formation of new IQAC composition as per NAAC guideline.
- 4) To decide the date of induction programme of 1st year students & opening date of the academic session of B.Ed. & M.Ed. 2nd year Students
- 5) To consider, discuss and decide on the distribution of workload in the faculties.
- 6) To consider, discuss and decide on the activities of B.Ed. & M.Ed. 2nd year
- 7) To Plan Internship program for B.Ed. & M.Ed.
- 8) To discuss and Plan for certificate course.
- 9) Any other matter to be discuss with permission of chairman.

Mr. Dudhawade D R
Coordinator



Dr. Tirhekar S.S.
Principal
NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

IQAC MEETING RESOLUTION 2019-20
MINUTES OF IQAC MEETING



Date: 07.07.2019

Under the chairmanship of Dr.Tirhekar S S , Principal of College of Education (B.Ed. & M.Ed.) Chakan, a meeting of IQAC was organized by the IQAC coordinator Mr.Dudhawade D R. in the NAAC room on 07th July 2019. The following members were present for the meeting.

Sr.No.	Name	Designation
1	Dr.Tirhekar S.S.(Principal)	President
2	Mr.Dudhawade D R (Teacher Representative M. Ed.)	Coordinator
3	Dr. Giri S D (Teacher Representative M. Ed.)	Member
4	Prof. Deshmukh S Y (Teacher Representative B. Ed.)	Member
5	Prof.Pawar S.A. (Teacher Representative B. Ed.)	Member
6	Mrs.Bapte K. N. (Representative Non. Teaching Staff)	Member
7	Mr. Jadhav J.S. (Management Representative)	Member
8	Mrs. Pingle A.S. (Representative of Student Alumni)	Member
9	Mr. Deshmukh S.S. (Local Representative)	Member
10	Mrs. Deshmukh R.S. (Employer Representative)	Member
11	Dr. Suryavanshi Milind (Management Advisor)	Member

The following important points have been discussed and resolution made accordingly.

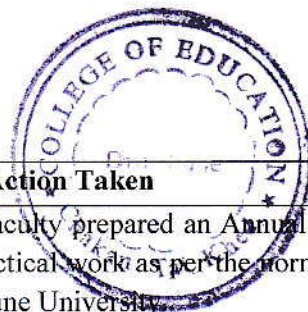
➤ **Minutes:**

- 1) Review of last meeting's minutes was taken, and next strategies were planned accordingly
- 2) The IQAC co-ordinator Mr.Dudhawade D.R. had presented the academic & semester Plan of B.Ed. & M.Ed. it was finalized after adding some activities as per the suggestion of the members
- 3) As per the guidelines of NAAC the name of new IQAC members was finalized.
- 4) As the admission process of B.Ed. & M.Ed. 1st year going on, there is the discussion on organization of induction programme in the month of August. Also the date's commencement of the academic session of B.Ed. M.Ed. 2nd year was finalized.
- 5) Distribution of various departments and course code was done among the B.Ed. and M.Ed. staff members.
- 6) It was decided to send the letters to various schools, Jr. Colleges and B.Ed. colleges for giving permission to the B.Ed. and M.Ed. students for internship program.
- 7) It was decided to conduct a value added course for B.Ed. & M.Ed. Students.
- 8) No other matter for the discussion, so the meeting was adjourned with the permission of the chairman.

Mr. Dudhawade D R
Coordinator

Dr.Tirhekar S.S.
PRINCIPAL
NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

Action Taken Report 1st Meeting



Sr.No.	Decisions	Action Taken
1	Annual Planning for Academic year 2019-20	B.Ed. and M.Ed faculty prepared an Annual plan for theory and practical work as per the norms of Savitribai Phule Pune University.
3	Department Distribution	Departments were distributed to the B.Ed. and M.Ed. faculty members as decided in IQAC for all the courses. Planning and work distribution were discussed and assigned in the IQAC meeting.
4	Planning of internal activities	All the activities decided are planned as per the schedule. Planning of Internship, practices lesson, Basics of Research, Reading and Reflecting on text, Understanding of self, Art and Drama was done by B.Ed. faculty. Open course, MED311- Dissertation part 2 poster presentation and data analysis. MED 407- part III Report writing and Viva and Entrepreneurship were done by M.Ed. faculty.
5	Planning of Internship Activities	Letters were sent to the various schools and B.Ed. colleges, permission was taken and the internship program was conducted successfully for B.Ed. and M.Ed. students in various schools and colleges. The activities were planned in such a way so as to facilitate mentoring, supervising, and assessing the student teachers mutually by the teacher educators and school teachers.
6	It was decided to conduct a certificate course for B.Ed. & M.Ed. Students.	The college has decided to conduct certificate course on Presentation Skills from month of December.

Navsahyadri Charitable Trust

College of Education (B.Ed. & M.Ed.), Chakan

Internal Quality Assurance Cell Meeting-2 Academic Year 2019-20

NOTICE

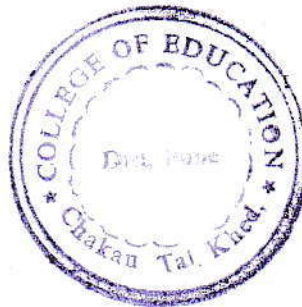
Date : 24/12/2019

All the members of the IQAC Committee of the college are hereby informed that the meeting of the with the faculty is scheduled on 27/12/2019 IQAC Meeting at 11.30 a.m.in the NAAC Room of the college. The following agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date and given time and venue.

AGENDA

- 1) To Approve and Confirmation of the minutes of the Previous IQAC meeting.
- 2) To review B.Ed. and M.Ed. curricular & extra co- curricular activities.
- 3) To discuss about the 1st & 3rd semester plan of M.Ed.
- 4) To consider, discuss and decide B.Ed. 1st year practical's and activities from course Code BED 101 to BED107 for Internal Evaluation and Internal Examination.
- 5) To discuss on B.Ed. 1st year Microteaching, Integration orientation and demolesson planning, Internship & Practice Lesson.
- 6) Any other matter to be discuss with permission of chairman.


Mr. Dudhawade D R
Coordinator




Dr. Giri S.D.
Principal

IQAC MEETING RESOLUTION 2019-20
MINUTES OF IQAC MEETING

Date: 27.12.2019

Under the chairmanship of Dr.Giri S D , Principal of College of Education (B.Ed. & M.Ed.) Chakan, a meeting of IQAC was organized by the IQAC coordinator Mr.Dudhawade D R. in the NAAC room on 27th December 2019. The following members were present for the meeting.

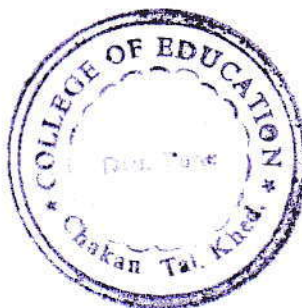
Sr.No.	Name	Designation
1	Dr.Giri S D (In charge Principal)	President
2	Mr.Dudhawade D R (Teacher Representative M. Ed.)	Coordinator
3	Mr.Surwase S B (Teacher Representative M. Ed.)	Member
4	Prof. Deshmukh S Y (Teacher Representative B. Ed.)	Member
5	Prof.Pawar S.A. (Teacher Representative B. Ed.)	Member
6	Mrs.Bapte K. N. (Representative Non. Teaching Staff)	Member
7	Mr. Jadhav J.S. (Management Representative)	Member
8	Mrs. Pingle A.S. (Representative of Student Alumni)	Member
9	Mr. Deshmukh S.S. (Local Representative)	Member
10	Mrs. Deshmukh R.S. (Employer Representative)	Member
11	Dr. Suryavanshi Milind (Management Advisor)	Member

The following important points have been discussed and resolution made accordingly.

➤ **Minutes:**

- 1) Review of last meeting's minutes was taken, and next strategies were planned accordingly
- 2) There is discussion on various B.Ed. and M.Ed. curricular & extra co- curricular activities conducted as per annual plan.
- 3) The IQAC co-ordinator Mr.Dudhawade D.R. had presented the M.Ed. 1st & 3rd semester Plan of M.Ed. it was finalized after adding some activities as per the suggestion of the members
- 4) It was discuss and Finalized BED111 Co-Curricular, Social Service, and INTEL Program and Entrepreneurship programme for BED112.
- 5) Also there is discussion and Finalization of the Microteaching skill and distiibtion of workload accordingly,
- 6) The tentative dates for Workshop on Yoga Education, S.Y.B.Ed Internship school visit, Social Service and Extensionwork is decided and finalized.
- 7) The tentative dates for National & State level seminar, Workshop on Communication Skill and selfunderstanding is decided and finalized.
- 8) No other matter for the discussion, so the meeting was adjourned with the permission of the chairman.

Mr.Dudhawade D R
Coordinator

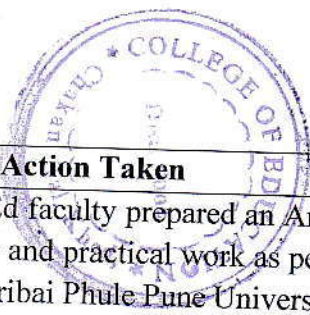


Dr.Giri S.D.

PRINCIPAL

NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

Action Taken Report 2nd Meeting



Sr.No.	Decisions	Action Taken
1	Annual Planning for Academic year 2019-2020	B.Ed. and M.Ed faculty prepared an Annual plan for theory and practical work as per the norms of Savitribai Phule Pune University.
2	To discuss about the 1 st & 3 rd semester plan of M.Ed.	The IQAC co-ordinator Mr.Dudhawade D.R. had presented the M.Ed. 1 st & 3 rd semester Plan of M.Ed. it was finalized after adding some activities as per the suggestion of the members .
3	To consider, discuss and decide B.Ed. 1 st year practical's and activities from courseCode BED 101 to BED107 for Internal Evaluation and Internal Examination.	Finalized BED111 Co-Curricular, Social Service, and INTEL Program and also for BED112 Entrepreneurship, Finalized the Microteaching skill and workload distributed accordingly, Decided the tentative dates for Online Workshop on Yoga Education, Decided the tentative dates for S.Y.B.Ed Internship school visit , Finalized and Decided the Activities and tentative dates for Social Service and Extensionwork
5	To discuss on B.Ed. 1 st year Microteaching, Integration orientation and demólesson planning, Internship & Practice Lesson.	Tutorial, Preliminary examination was conducted and checked by faculty. For M.Ed. Library Notes & Seminars, Open Book exam, presentations were conducted.
6	Microteaching and Integration Lesson	Decided the tentative dates for Inter National conference, Decided the tentative dates for Online Workshop on Communication Skill and selfunderstanding,

Navsahyadri Charitable Trust

College of Education (B.Ed. & M.Ed.), Chakan

Internal Quality Assurance Cell Meeting-3 Academic Year 2019-20


NOTICE


Date : 11/02/2020

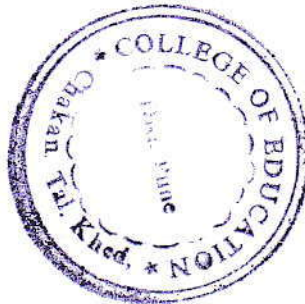
All the members of the IQAC Committee of the college are hereby informed that the meeting of the with the faculty is scheduled on 15/02/2020 IQAC Meeting at 11.30 a.m.in the NAAC Room of the college. The following agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date and given time and venue.

AGENDA

- 1) To take review of planned activities in last meeting and action taken
- 2) To discuss problems faced by teacher while executing Academic calendar
- 3) To take review and feedback of all departments from the department in charge teacher.
- 4) To develop action taken report.
- 5) To decide future plan for Academic year 2020-21.
- 6) To review the certificate course 'Presentation Skills'
- 7) Any other matter to be discuss with permission of chairman.


Mr. Dudhawade D R
Coordinator


Dr. Giri S.D.
Principal
NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune



IQAC MEETING RESOLUTION 2019-20
MINUTES OF IQAC MEETING

Date: 15.02.2020


Under the chairmanship of Dr.Giri S D , Principal of College of Education (B.Ed. & M.Ed.) Chakan, a meeting of IQAC was organized by the IQAC coordinator Mr.Dudhawade D R. in the NAAC room on 15th February 2020. The following members were present for the meeting.

Sr.No.	Name	Designation
1	Dr.Giri S D (In charge Principal)	President
2	Mr.Dudhawade D R (Teacher Representative M. Ed.)	Coordinator
3	Mr.Surwase S B (Teacher Representative M. Ed.)	Member
4	Prof. Deshmukh S Y (Teacher Representative B. Ed.)	Member
5	Prof.Pawar S.A. (Teacher Representative B. Ed.)	Member
6	Mrs.Bapte K. N. (Representative Non. Teaching Staff)	Member
7	Mr. Jadhav J.S. (Management Representative)	Member
8	Mrs. Pingle A.S. (Representative of Student Alumni)	Member
9	Mr. Deshmukh S.S. (Local Representative)	Member
10	Mrs. Deshmukh R.S. (Employer Representative)	Member
11	Dr. Suryavanshi Milind (Management Advisor)	Member


The following important points have been discussed and resolution made accordingly.

➤ **Minutes:**

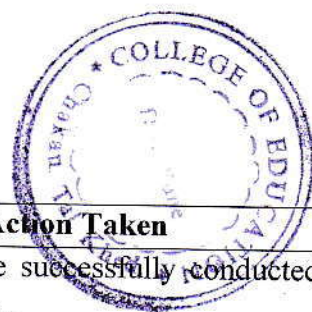
1. All the activities planned in last meeting held on 27/12/2019 were reviewed and it was found that these activities were executed satisfactorily.
2. The various problems faced by teacher while executing Academic calendar are discussed in staff meetings.
3. The review and feedback of all departments from the head of department was taken.
4. Action taken report was developed.
5. The review of the certificate course Presentation Skills conducted in the month of December and January was taken.
6. Future plan for Academic year 2020-21 was developed.


Mr. Dudhawade D R
Coordinator




Dr.Giri S.D.
Principal
PRINCIPAL
NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

Action Taken Report 3rd Meeting



Sr.No.	Decisions	Action Taken
1	To take review of planned activities in last meeting	all activities are successfully conducted as per Annual plan .
2	To discuss problems faced by teacher while executing Academic calendar	by taking the initiative from the management the problems of teaching staff has been resolved.
3	To take review and feedback of all departments from the department in charge teacher.	all the departments have conducted activities successfully as per the Annual plan. The instruction is given for the future activities.
5	To decide future plan for Academic year 2020-21.	future plan for the academic year 2020-21 was decided and approved.
6	To review the certificate course 'Presentation Skills'	the certificate course in 'Presentation Skills' was successfully conducted.